



# MAHARASHTRA CO-OPERATIVE DEVELOPMENT CORPORATION LTD.

First Floor, "Sakhar Sankul", Shivajinagar, Pune 411 005. ☎ : (020) 29809408  
E-mail : mcdcpune@gmail.com

**CIN: U65191PN2000SGC015260**

## **ADVERTISEMENT FOR RECRUITING CHARTERED ACCOUNTANT**

The Maharashtra Cooperative Development Corporation Limited (MCDC), a Government of Maharashtra owned Company intends to appoint Chartered Accountant. The appointment shall be on contractual basis for a period of 11 months extendable for a further period of 11 months. For more details, please refer to the website; [www.mahamcdc.com](http://www.mahamcdc.com).

Last date for receiving applications is 14 September 2019 latest by 05:00 PM at above mentioned registered office address of company. All subsequent notifications, changes and amendments will be posted only on [www.mahamcdc.com](http://www.mahamcdc.com).

Date: 04/09/2019

**Managing Director  
Maharashtra Cooperative Development  
Corporation Ltd., Pune**



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Maharashtra Cooperative Development Corporation Limited; a Maharashtra state government company located in Pune is looking for a bright and professionally accomplished full time Chartered Accountant (01 Post).

### **Qualification & Other Requirements:**

- Candidate should have a graduate degree with Associate / Fellow Membership of ICAI.
- Must be well-versed in Computer and Tally.
- Must be able to handle matters pertaining to Accounts, Finance, Income Tax & allied taxation & statutory laws, RBI Act, NBFC regulations, Preparation of bankable business plans, Appraisal of Loan Proposals etc.
- Must also have adequate knowledge of Marathi language & must be capable of working in government organization.

### **Experience:**

Minimum one year experience

### **Remuneration:**

As per the norms of the Maharashtra Cooperative Development Corporation Limited

### **Contractual Status and Duration:**

The position will be a contractual position with MCDC for a period of 11 months, extendable for a further period of 11 months.

### **Job Profile:**

- Preparation of bankable business proposals
- Complying with Income Tax Act, RBI Act & other allied taxation & statutory laws
- Conducting financial appraisal of loan proposals

- Representing company before the courts, tribunals, tax authorities and other statutory / regulatory authorities as and when required
- Other allied assignments as required to be performed by the Company

**Selection Methodology:**

The candidates shall be shortlisted on the basis of their qualification, knowledge & ability to work in a government company.

The selection process shall consist of personal interview by the competent selection committee at a date to be intimated to the shortlisted candidates later.

Interested candidates are required to send their applications in prescribed format (available on [www.mahamcdc.com](http://www.mahamcdc.com)) together with self-attested supporting educational qualification, experience credentials and updated resume on or before 14<sup>th</sup> September 2019 latest by 05:00 PM at the registered office address of the Company.

Date: 04/09/2019

Managing Director  
Maharashtra Co-operative Development  
Corporation Ltd., Pune.

**APPLICATION PROFORMA FOR THE POST OF CHARTERED ACCOUNTANT**

<b>For office Use, Only</b> POST NAME : Chartered Accountant September-2019 Application No. _____
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**Maharashtra Cooperative Development Corporation Ltd.**

Sakhar Sankul, Shivajinagar, Pune- 411005

Name of Post : Chartered Accountant

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**A) Personal Details:**

Date of Application		
Name (In Block CAPITALS)		
Date of Birth (dd/mm/yyyy) (Age as on 01-09-2019)		
Address for Communication		
Contact Information :	Landline :	Mobile:
	Email:	

**B) Educational Qualification:**

Level	University	Name of Course	Year of Passing	Class Obtained	Major Subjects
Post-Graduation					
Graduation					
Diploma					
Specialized Training					

Other Education					
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**(c) Competency / Extra Curricular Activities / Recognitions:**

\*Attach Additional sheets, if required.


**(D) Experience**

\* Please list beginning from most recent

From to	
Employer	
Position & Location	
Duties	

From to	
Employer	
Position & Location	
Duties	

**(E) Experience Relevant to the Post Applied:**


**(F) Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

(Signature of the Applicant with Date)